

**MOOSE FACTORY ISLAND
DISTRICT SCHOOL AREA BOARD**

ADMINISTRATIVE PROCEDURE NO. 307	
Effective	
Revision Date	

ACCESSIBILITY STANDARDS: STUDENT TRANSPORTATION

PURPOSE

Moose Factory Island District School Area Board strives to meet the accessibility needs of students with disabilities in a timely manner, through the provision of services related to student transportation.

DEFINITIONS

Individual school transportation plan: This is a plan that provides details of the arrangements that meet the transportation needs of an individual student who has a disability.

Transportation Provider: A transportation provider is an entity or person who has entered into an agreement with the board for the transportation of students in accordance with the *Education Act*.

Transportation Services means transportation that a board provides for students in accordance with the *Education Act*.

PROCEDURES

Transportation Standard

1. Provision of Accessible Student Transportation Services

- 1.1. The Moose Factory Island District School Area Board is committed to ensuring that people with disabilities have the same opportunity of access to board services as are available to all others served in the district. The board is committed to meeting, in a timely manner, the accessibility needs of students with disabilities in the provision of services related to student transportation.
- 1.2. The Moose Factory Island District School Area Board ensures that accessible school transportation services are provided for students with disabilities in a manner that meets their unique needs and ensures their safety. Where appropriate and practicable, integrated accessible school transportation services will be provided.
- 1.3. The provision of accessible student transportation services will include the development of an individual school transportation plan for each student who has a

disability that affects his or her transportation to and from school. The plan will be developed by the board's Special Education Services in collaboration with the transportation provider and in consultation with the student's parents or guardians.

- 1.4. The Supervisory Officer or designate, will, in consultation with parents or guardians, annually identify students with disabilities who require specific transportation services. Such identification will, wherever possible, be made prior to the commencement of the school year.

2. Roles and Responsibilities

The Supervisory Officer or designate will identify and communicate to the appropriate parties the roles and responsibilities of the transportation provider, the parents or guardians of the student with the disability, the operator of the vehicle used to transport the student, appropriate school staff, and the student with the disability.

3. Content of Individual School Transportation Plans for Students

- 3.1. An individual school transportation plan shall, in respect of each student with a disability requiring specific transportation services, include the following:
 - a) details of the student's assistance needs with respect to transportation to and from school; and
 - b) provisions for the boarding, securing, and de-boarding of the student as applicable.
- 3.2. Form ADMIN 307-01 Individual Student Transportation Accessibility Plan for Students with Special Needs will be used to document the personalized transportation plan.

REFERENCE DOCUMENTS

Legal References:

Ontario Human Rights Code

Accessibility for Ontarians with Disabilities Act, 2005 (AODA)

Ontario Regulation 429/07 Accessibility Standards for Customer Service

Integrated Accessibility Standards Regulation 191/11

Board References:

Board Policy GOV-01 Vision, Mission, and Values

Board Policy GOV-07 Learning and Working Environment: Equity and Inclusion

Administrative Procedure 151 Accessibility Standards and Practices

Administrative Procedure 152 Accessibility Standards: Training and Communication

Form ADMIN 307-01 Individual Student Transportation Accessibility Plan for Students with Special Needs