

# *Moose Factory Island District School Area Board*

P.O. Box 160 • MOOSE FACTORY, ONTARIO P0L 1W0  
Phone 705-658-4571 • FAX 705-658-4768

## **EXTERNAL JOB POSTING *\*final posting\****

### **2.0 EDUCATIONAL ASSISTANT(S)**

#### **TERM POSITIONS (Ending June 25<sup>th</sup> 2021)**

Recognizing the importance of providing an enriched learning environment to support children's social-emotional, cognitive, and physical development in preparation for life-long learning, the Board is seeking three qualified Educational Assistants. Under the direction of the Principal of Ministik School, the Educational Assistants are to assist teachers and school staff in implementing student individual education plans, as well as to assist in maintaining a smooth and efficient operation of the school in general. Some assigned duties will involve responsibilities for assisting students with high special education needs within the regular classroom, extra-curricular activities, recess supervision, or special programs for exceptional students.

1. Applicants must be physically fit and should have or be willing to obtain training and certification in Crisis Prevention and Intervention and CPR to support accepted behavioural strategies.
2. Applicants must be willing to obtain specialized training for supporting students through board sponsored courses, conferences and/or workshops.
3. Preference will be given to applicants with post-secondary education and training and/or experience working with school age children.

#### **Application packages must include the following:**

- Resume and Letter of Application (cover letter)
- Current CPIC (Criminal Record Check) with Vulnerable Sector Screening or Receipt for Proof of Application
- Three (3) Recent Work References with permission to contact

### **APPLICATIONS ACCEPTED UNTIL POSITION IS FILLED**

Applicants are thanked in advance for their interest in these positions; however, only those who have been scheduled for an interview will be contacted.

Inquiries should be directed to: Jennifer Knight-Blackned, Principal  
Phone: (705) 658-4535 or Email: [jknight.blackned@mfidsab.ca](mailto:jknight.blackned@mfidsab.ca)

Please submit applications packages to:

Nathan Beck – Business Administrator & Treasurer  
Moose Factory Island District School Area Board  
P.O. Box 160 | Moose Factory | Ontario P0L 1W0  
Email: [nathan.beck@mfidsab.ca](mailto:nathan.beck@mfidsab.ca) | Fax: (705) 658-4768