

Student Registration & Information Form

A paper copy of our [MFIDSAB Student Registration & Information Form](#) is **required for each student** enrolled at Moose Factory Ministik School for the 2026-2027 School Year.

Parents/Caregivers of **New Students** are also required to provide copies of the following documents to complete their child's registration: Proof of Birth, Immunization Record, Proof of Status (if applicable), and most recent Report Card, if previously enrolled in school.

<https://mfidsab.ca/caregiver-communication-new/new-student-registration/>

School & Home Communication

To contact the school office, please email ministik@mfidsab.ca or call 705-658-4535

Parents and caregivers have a unique responsibility to ensure their children are active participants in their learning. Parents and caregivers must engage in regular communication with the teachers regarding details on the learning plan and expectations specific to each class.

Parents & Caregivers are encouraged to follow Moose Factory Ministik School Facebook page and/or download our app for quick access to updates and important information.

Regular school attendance is very important for a positive school learning experience. Cultural and traditional practices and ceremonies are equally important. **However, if your child is absent from school for illness or any other reason, please promptly contact the school office.** Telling us why your child is absent, helps us to properly account for their time away from school - phone 705-658-4535 or email ministik@mfidsab.ca

Hand Washing & General Personal Hygiene

All members of our school community will engage in routine hand washing, including the use of hand sanitizer when soap and water is not available, and general personal hygiene practices.

Hand Washing/Sanitizing Protocol & Guidelines

All members of the school community will wash their hands with soap and water for a minimum of 20 seconds upon entering the school, before eating, after eating, after using the washroom, and before exiting the school. When access to sinks, soap and water is not possible, members of the school community will use hand sanitizer for a minimum of 20 seconds.

Students will be instructed and reminded to use proper hand washing and sanitizing techniques.

General Personal Hygiene

All members of the school community will support our enhanced cleaning and sanitizing protocols by ensuring that their personal belongings and learning materials are kept tidy, well organized and stored effectively.

Students will be instructed and reminded to use effective routine organization and storage practices.

Student Personal Belongings

Only a minimum of student personal belongings will be permitted at school.

- **All personal belongings are to be labeled with the child's name.**
- Students are permitted to bring one backpack to school each day
- Students are required to bring their own pair of indoor shoes - closed toe, athletic shoes are best, especially for physical education classes.
- Students are required to bring their reusable water bottle to school upon arrival.
- **Unfortunately, at this time, there is no lunch at school.** Parents & caregivers may choose to send their child with a small healthy snack. Our school community will continue to work together to explore safe options to have student lunch at school.
- Kindergarten and early primary students are encouraged to bring their own change of clothes.
- Student backpacks, coats, and outdoor shoes are to be kept neatly organized in the designated area for each classroom. **Backpacks with school supplies have been donated and will be gifted to each student.**
- All other personal belongings should not be brought to school: **student cell phones and personal technology devices are not permitted at school.**

Outdoor Learning Spaces

Weather permitting, classroom instruction including Cree Language, Health & Physical Education classes may take place outdoors. Parents and Caregivers are encouraged to ensure that all students are dressed appropriately for the weather each day.

Student Transportation & Bus Services (MFIDSAB & MCEA)

Active forms of travel (ie. walking, biking) and the use of private transportation by parents and families are strongly encouraged. Please always follow the direction of school staff, the rules of the road, and the designated one way driveways and pathways as outlined in the graphic.

MCEA Bus Services *expected start Monday August 31, 2026

Eligibility: Kindergarten to grade 6 students residing on-reserve (north of GG's)

Questions/concerns? Contact MCEA Heather.Moore@mcea.ca 705-658-4726 Ext 251 Cell: 705-698-7846

MFIDSAB Bus Services *expected start date to be determined

Eligibility: Kindergarten to grade 2 students residing off-reserve (south of GG's)

Questions/concerns? Contact Moose Factory Island District School Area Board info@mfidsab.ca 705-658-4571 OR Ministik School ministik@mfidsab.ca 705-658-4535

To request bus services, please click and complete this [**Bus Service Request Form**](#)

Student Arrival and Departures:

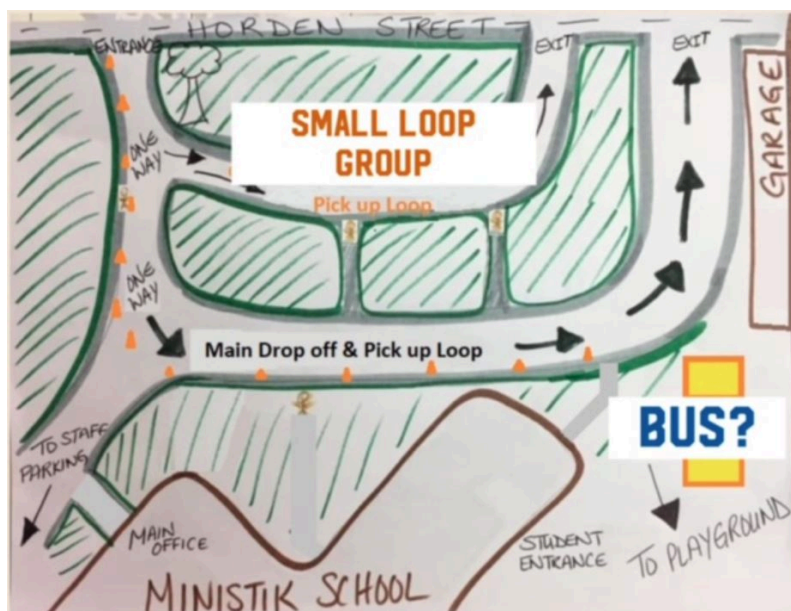
There are two designated **arrival times** each school day: **8:45am-9am & 12:45am-1pm**

There are two designated **departure times** each school day: **11:55am-12:05pm & 3:10pm-3:20pm**

Students who do not ride the bus will either walk to and from school, bike (weather permitting), or be dropped off and picked up by parents, guardians or caregivers. Those walking or biking **MUST** use the designated walking path. Those in vehicles **MUST** use the designated, one-way loops.

For details, please visit our website Transportation section

<https://mfidsab.ca/transportation-new/>

**Reporting an Incident**

All members of our school community (parents, caregivers, students, staff, visitors, & guests) are encouraged to report incidents using our safe schools incident reporting tool. School administration have access to these reports to investigate and follow up in accordance with our school board policies and procedures. A copy of your report will be shared with you via email.

To complete an incident report, please click here:

[Ministik School Community Report an Incident \(SSIR\) Form](https://forms.gle/zt5hqqXKSrr5Zrzn6)

<https://forms.gle/zt5hqqXKSrr5Zrzn6>

Guests & Visitors

- Guests and Visitors to the School are welcome.
 - Please be sure to make an appointment with the school office prior to arriving and to ensure our school principal authorizes your visit.
- School Office staff must maintain a sign-in/sign-out record for all persons accessing our school.

Further details, including digital access to our school board policy procedures, can be found on our website: <https://mfidsab.ca/board-directory-new/>

Questions? Comments? Concerns?

Moose Factory Island District School Area Board info@mfidsab.ca

Moose Factory Ministik School ministik@mfidsab.ca